

# NOTICE OF TENDER

## For Purchase of Vehicle

Date: 21 April , 2023

1. Korea International Cooperation Agency (KOICA) Cambodia Office invites prospective bidders for the Purchase of vehicles for the **Project “Building Peace Village through integrated Rural Development”**.
2. The Project is constructed with grant aid of the Government of Republic of Korea

### Brief of Bidding

- **Bid Title:** Purchase of Vehicles for the project “Building Peace Village through Integrated Rural Development”
- **Contract Duration:** 160 days from the effective(contract) date
- **Estimated Budget:** USD 140,000 (VAT excluded)
- **Work Scope**
  - Purchasing Four(4) Pickup Trucks
  - Delivery of vehicles to a designated location (the supplier is responsible for all expenses including transportation insurance, customs clearance fee, etc.).
  - Provision of manuals in English and Khmer language
  - Management Training for users
  - Repairing of defects for 1 year.

- Employer: Korea International Cooperation Agency (KOICA) CAMBODIA Office
- Bid Type: International Open Competitive Bidding
- Selection of the Successful Bidders:
  - The winning bidder will be the one who offers the lowest prices (not less than 84.245% of the budget allocated for the bidding).
- Instructions to Bidders  
Instruction to bidders will be provided to prospective bidders with the notice
- Request for Proposal (RFP) is included in the bid notice
- **Instructions and Schedule:**  
[Bid Notice] April 21, 2023

[Questions Period] From April 21 to April 26, 2023

- Official inquiries are received via email \
- Unofficial inquiries(document preparation, administrative procedures, etc) are received by phone

[Answers Period] April 28, 2023

[Bid]

- **\*Note** : all of the required documents(acceptance of bid, bidding document, price statement) must be submitted until deadline(17:00)

### **(The documents must be sealed)**

- Place for Bid Submission: **at KOICA Cambodia Office**
- **Bid Submission** : by **May 3, 2023, 17:00 at KOICA Cambodia Office**
- **Bid Opening:** **May 5, 2023, 14:00 at KOICA Cambodia Office**
- Currency of Financial Proposal (Bid Price): **United States Dollar (USD)**
- Currency of Contract: **United States Dollar(USD)**
- Consortium or Joint Venture is NOT allowed for this Bid.

3. Price proposal shall be equal or less than the ‘Estimated Price’ and equal or more than the ‘Minimum Price’. Any bid exceeding the above limitation may result in rejection of its bid.
  - ‘Estimated Price’ will be announced at the Bid Opening by a random draw and ‘Minimum Price’ will be determined based on the announced ‘Estimated Price’.
  - Details of Selection of the Successful Bidder, Eligibility Evaluation, Determination of ‘Estimated Price’ and ‘Minimum Price’ will be explained during the Pre-Bid Meeting.
4. Price proposal by bidders and final contract price shall be exclusive of VAT.

As this bid is a part of ODA (Official Development Assistance) project between the Government of Republic of Korea and Kingdom of Cambodia, this project benefits exemption of Value Add Tax(VAT) according to MOU between countries, and the Record of Discussion (RD) between KOICA and MRD. Thus, KOICA Cambodia office is not responsible for VAT discharge or refund. All inquiries regarding VAT exemption or tax refund shall be referred to MRD in case needed.

5. The RFP includes the documents as follows:

- Instructions to Bidders
- Bid Data Sheet
- Bid Evaluation Criteria and list of bidding documents
- Bidding Forms

6. Language of Proposal: All documents shall be in English except the documents delivered by the government administration, bank, educational and professional organizations for the proof of Prequalification Criteria and Bid Evaluation Criteria.

7. **KOICA Cambodia Office** requires that Bidders and Contractors observe the highest standard of ethics during the procurement and execution of such contracts. In pursuance of this policy, KOICA;
  - (a) will reject a proposal for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question.
  - (b) will recognize such a Contractors as ineligible, for a period determined by KOICA

8. **KOICA Cambodia Office** will invite sealed bids from bidders

9. All bids must be accompanied by a Bid Security of amount equivalent to Two point Five percent (2.5%) of the “**Bid Price**” with its guarantee period from no later than Bid Closing Date (before May 3, 2023) to not earlier than Thirty Days (30Days) after the Bid Opening Date (May 5, 2023)

\*Note: For more information regarding the submission and restoration of Bid Security will be included in RFP and its supplementary documents.

10. KOICA Cambodia Office shall not be responsible for any costs or expenses incurred by Bidders in connection with the preparation or delivery of bids

11. All bidders are expected to examine all instructions, forms, terms and specifications of the bidding documents. Failure to furnish all information required by the bidding documents or submission of a bid not substantially responsive to the bidding documents in every respect shall be at the Bidder’s risk and may result in the rejection of the bid.

12. Contact Information

### **KOICA Cambodia Office**

Address: Boritra Building 4th Floors, #61-64, Preah Norodom Blvd(41), Corner of St.306, Sangkat Boeng Keng Kang 1, Khan Chamkar Mon, Phnom Penh Cambodia.

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**Attention:** SHIN YONGHWA, Deputy Country Director of KOICA Cambodia Office